Electronic Notification

When filing documents through e-CMS, you will receive any of the following three types of email notifications.

- 1. <u>File successfully uploaded</u>. After you upload a document with e-CMS, you will receive an automatic email informing you that your document was successfully uploaded to the system and is pending review. As soon as the review is completed, you will receive another notification by email, which will inform you that the document was either successfully received or rejected.
- 2. <u>FMSHRC document successfully received</u>. The Commission successfully receives a document on the date of uploading if there were no errors in the submission of the document.
 - <u>Submission errors</u> include, but are not limited to, incorrect docket numbers and failure to upload the document intended for filing.

If there were no errors in the submission of your document, you will receive an email informing you that your document was successfully received. In these circumstances, you should consider the date of successful receipt by the Commission to be the date that you initially successfully uploaded the document.

For example: A party uploads a file at 6:15 p.m. on Tuesday, March 18, 2014. The party receives an email stating that the file was successfully uploaded. The Commission's Docket Office staff comes in the next day, and logs into the e-CMS system at 8:45 a.m., seeing that the file was uploaded at 6:15 p.m. the prior evening and that there were no errors in the submission of the document. The Docket Office employee is not able to send an email to the party until the next day, Thursday, March 20, 2014. The party receives an email on March 20, 2014, stating that the party's document was successfully received. The date of successful receipt by the Commission is March 18, 2014.

3. <u>FMSHRC document rejected</u>. When you have uploaded a document but have made errors in your submission, you will receive an email informing you that your document has been rejected. The email will describe the error that you have made. In order to have your document successfully received, you will have to upload the document again and correct your error.